



Standard Board Agenda

Registered Charity No. 20154240

Version: 2024-01-29

Purpose:

This agenda provides a structured approach for board meetings, ensuring all critical areas of charity governance and operations are covered.

Suggested Agenda

Opening Remarks and Approval of Minutes

- Chairperson's welcome.
- Overview of agenda
- Review and approval of minutes from the last meeting.

CEO Operational Update

- Updates on ongoing projects and activities.
- Discussion on operational challenges and solutions.
- Progress report on fundraising activities.
- Discussion on new fundraising opportunities.
- Review of any complaints received.

Treasurer Update

- Presentation of current financial status.
- Review of recent expenditures and income.
- Approval of upcoming budget proposals.

Governance and Policy

- Conflicts of interest
- Risk register and mitigation.
- Policy Review and updates.
- Board Development (recruitment or training).

Any Other Business

- Open floor for topics not on the agenda.
- Date of Next Meeting.

Closing Remarks